



## Indiana Library Federation Description of Awards

### **Blue Ribbon (School Library Media) Program Award**

Honors and recognizes exemplary school library media programs in the state of Indiana. Any school accredited by the Indiana Department of Education may attain this award in a three-year cycle. Individual buildings will qualify for this award. It is not a district award.

#### **Minimum Criteria for Consideration:**

- All media specialists applying for this award must be Association for Indiana Media Educators (AIME) members.
- The application must be submitted by a Library Media Specialist employed full-time in the school which is applying for the award.
- The school must spend a minimum of \$12 per student in general fund money on books and periodicals from the previous one-year funding cycle.
- Any school accredited by the Indiana Department of Education may attain this award in a three-year cycle.
- Documentation must be included to show that the media program meets a majority of the exemplary criteria in each category of the American Association of School Librarians rubric which is found in A Planning Guide for Information Power: Building Partnerships for Learning (1999).
  - 5 out of 8 must be exemplary for Section A: Teaching and Learning
  - 4 out of 7 must be exemplary for Section B: Information Access and Delivery
  - 6 out of 10 must be exemplary for Section C: Program Administration

### **Citizen's Award**

Honors and recognizes an individual, corporate entity, or group who has rendered outstanding service to Indiana libraries or media centers in their local community, throughout their region, or the state. This award is intended for someone other than a library employee, board member, or trustee. Indiana Library Federation membership is not required.

#### **Minimum Criteria for Consideration:**

- Must have made substantial contributions such as (but not limited to):
  - physical buildings
  - library collections
  - endowment gifts
  - voluntary service efforts
  - and other forms of fiscal support.
- Three (3) to five (5) letters of support from a mix of the community that concretely demonstrate these contributions.

### **Collaboration Award**

Honors and recognizes a corporation, organization, individual library or a group of libraries, that has made significant contributions in the efforts of promoting library services in a community, region, or at the statewide level. Indiana Library Federation membership is not required.

**Minimum Criteria for Consideration:**

- Must have made substantial collaboration efforts in areas such as (but not limited to):
  - Promotion of library services in a community, region, or statewide level
  - Exhibit a broad range of collaboration in areas such as programming, technical services, library collections or other cooperative ventures
  - Exhibit sound fiscal management (include relevant statistical data, if available)
  - Created or expanded creative developments in library or school media services
- Three (3) to five (5) letters of support from a mix of the community that concretely demonstrate these contributions.

**Danny Gunnells Intellectual Freedom Award**

Honors and recognizes an Indiana Library Federation personal, institutional, or trustee member for promoting, supporting, or encouraging intellectual freedom in Indiana. The ILF Intellectual Freedom Committee forwards a recommendation to the ILF Awards & Honors Committee. The ILF Executive Board votes to ratify this recommendation.

**David Dickey Continuing Education Award**

Honors and recognizes individuals who are new to the academic library profession seeking support for continuing his or her education. Two awards of up \$250 may be awarded each year to attend a professional conference or obtain additional training. Indiana Library Federation membership is not required. Previous recipients of this award may reapply.

**Minimum Criteria for Consideration:**

- Received his or her library degree no more than five (5) years ago
- Must be working in a professional capacity
- Documentation and supporting information should:
  - Describe the continuing education experience sought and its potential benefits to the recipient and institution
  - Provide a budget for this experience, including all other sources of financial support (either committed or pending)

**Esther V. Burrin (School Media Project) Award**

Honors and recognizes an exemplary project in an Indiana school media program. Exemplary projects either reflect the involvement of students, parents, teachers, and administrators or call attention to the indispensable role of professional staff in providing school media service.

**Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation personal member for the year nominated
- Ten (10) to twenty-five (25) items of documentation comprised of a mix of program materials, letters of support, publicity, and in-house publications
- Documentation and supporting information should:
  - Describe the program
  - Incorporate a statement of need/rationale for the program

- Indicate involvement of students, parents, teachers, and administrators
- Indicate how the program calls attention to the indispensable role of professional staff in providing school media services
- Include statistical data, if available

### **Federation Leadership Award**

Honors and recognizes any person in an Indiana Library Federation leadership role or to a Federation member who has achieved stellar success or has performed far beyond the scope that would normally be expected for a person in the member's position. This award focuses on work or service within or to the Indiana Library Federation.

#### **Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation personal or trustee member for the current year as well as for the year nominated
- Has either filled a role with the Federation for a minimum of three (3) years) or had multiple roles for a minimum of two (2) years
- The application should list specific examples of the nominee's service to the Federation
- One (1) to two (2) letters of support from Federation members, leaders, the executive director, and/or members of the ILF Executive Board that concretely demonstrate these contributions

### **Federation Volunteer Award**

Honors and recognizes an individual who has rendered outstanding service to the Indiana Library Federation and has made significant contributions towards furthering the goals of the Indiana Library Federation.

#### **Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation member for the year nominated
- Has made substantial contributions in areas such as (but not limited to):
  - Exhibit sound fiscal management
  - Displays creative thinking in problem-solving
  - Communicates well with staff, other volunteers and public
  - Exceeds the limits of his or her volunteer duties
- Three (3) to five (5) letters of support from a mix of professional colleagues, the library community, and employing library (if applicable) that concretely demonstrate these contributions.

### **Hoosier Intellectual Freedom Award**

Honors and recognizes an individual, organization, or group who is not an Indiana Library Federation member for promoting, supporting, or encouraging intellectual freedom in Indiana. The ILF Intellectual Freedom Committee forwards a recommendation to the ILF Awards & Honors Committee. The ILF Executive Board votes to ratify this recommendation.

### **Legislator Award**

Honors and recognizes a state or federal legislator or an individual who has promoted and supported legislative efforts which promote Indiana libraries, media centers, or librarianship. The ILF Legislative Committee and ILF legislative advocate forward a recommendation to the ILF Awards & Honors Committee. The ILF Executive Board votes to ratify this recommendation. Indiana Library Federation membership not required

### **Lifetime Achievement Award**

Honors and recognizes a librarian who has rendered outstanding service to Indiana libraries or media centers in his or her local community, throughout his or her region, or the state. This award is intended for an individual who has served ILF for 15 years or more or has left the library profession.

#### **Minimum Criteria for Consideration:**

- Must have made substantial contributions in areas such as (but not limited to):
  - Partnerships: networking with others for the benefit of libraries
  - Voluntary service efforts
  - Expanded, new, and/or creative developments in library or media center services
  - Mentoring and outreach to other librarians
- Must exhibit leadership and performance for a number of years
- Three (3) to five (5) letters of support from a mix of professional colleagues, the library community, and employing library (if applicable) that concretely demonstrate these contributions
- Indiana Library Federation membership is not required (similar to the Citizen's Award) and if they are retired they may not be a member
- Award may be given posthumously

### **Outstanding Librarian Award**

Honors and recognizes excellence and innovative leadership in the development of library service and for remarkable service to the profession. This award is distinguished because it is given for both ongoing leadership to an individual library and for development of the profession.

#### **Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation personal member for the year nominated
- Must exhibit sustained leadership and performance for a number of years
- Must have made a substantial contribution in areas such as (but not limited to):
  - Resource development
  - Expanded, new, and/or creative developments in library services
  - Demonstrated responsiveness to community needs
  - Financial management skills
- Mentoring and outreach to other librarians
- Three (3) to five (5) letters of support from a mix of the local community, representatives of the local library or media center, and professional colleagues that concretely demonstrate these contributions.

### **Outstanding Library Award**

Honors and recognizes either outstanding library service which consistently exceeds the expectations of the users and serves as an exemplary model for other libraries or notable expansion or improvement of service based on cooperation with other libraries or community organizations.

#### **Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation institutional member or its governing body must be a member of the ILF Indiana Library Trustee Association (ILTA)
- Must have made substantial contributions in areas such as (but not limited to):

- Cooperation/partnerships with other libraries and/or community organizations
- Notable service and programming
- Contributes to staff development
- Physical facilities
- Trustees actively involved with planning and library development
- Expansion of service
- Five (5) to ten (10) letters of support from a mix of patrons, local community leaders, partnering libraries, and professional librarians that concretely demonstrate these contributions and that they are an essential service for their community

### **Outstanding Media Specialist Award**

Honors and recognizes excellence and innovative leadership in the development of media center service as well as remarkable service to the profession. This award is distinguished because it is given for both ongoing leadership to an individual media center and for development of the profession.

#### **Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation personal member for the year nominated
- Must exhibit sustained leadership and performance for a number of years
- Must have made a substantial contribution in areas such as (but not limited to):
  - Resource development
  - Expanded, new, and/or creative developments in media center services
  - Demonstrated responsiveness to community or school needs
  - Financial management skills
- Mentoring and outreach to other librarians or media specialists
- Three (3) to five (5) letters of support from a mix of the local community, representatives of the local library or media center, and professional colleagues that concretely demonstrate these contributions.

### **Outstanding New Librarian Award**

Honors and recognizes a recent graduate who is making important contributions to his or her employing library and librarianship at large.

#### **Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation personal member for the year nominated
- Received his or her library degree no more than three (3) years ago
- Must be working in a professional capacity
- Demonstrates a commitment to library in his or her community
- Made a substantial contribution in areas such as (but not limited to):
  - Communicates well with library staff, administrators, and the public
  - Initiates special projects
  - Contributes to his or her library's impact on its community
  - Exceeds the limits of his or her job description
- Three (3) to five (5) letters of support from a mix of colleagues, the local library community, and system administration that concretely demonstrate these contributions.

### **Outstanding New Media Specialist Award**

Honors and recognizes a recent graduate who is making important contributions to his or her employing media center and librarianship at large.

**Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation personal member for the year nominated
- Received his or her library degree no more than five (5) years ago
- Must be working in a professional capacity
- Demonstrates a commitment to media services in his or her community or school
- Made a substantial contribution in areas such as (but not limited to):
  - Communications well with media center staff, administrators, and the public
  - Initiates special projects
  - Contributes to his or her media center's impact on its community or school
  - Exceed the limits of his or her job description
- Three (3) to five (5) letters of support from a mix of colleagues, the local library community, and system administration that concretely demonstrate these contributions.

**Outstanding Support Staff Award**

Honors and recognizes a support or a paraprofessional staff person who has contributed to his or her employing library or media center and librarianship in Indiana.

**Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation personal member for the year nominated
- Has to have made a substantial contribution in areas such as (but not limited to):
  - Significant contributions to library or media center services and programs
  - Understands and promotes the goals of the library or media center
  - Communicates well with library or media center staff, administrators, and the public
- Three (3) to five (5) letters of support from a mix of colleagues, administration and the local library community that concretely demonstrate these contributions.
- May be a full- or part-time employee of an Indiana library

**Outstanding Trustee Award**

Honors and recognizes a public library board member for constructive accomplishments toward developing sound library policies and effective service, serving as a liaison between the library and the community, and advancing library service on a community, regional, or statewide level.

**Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation Indiana Library Trustee Association member for the year nominated
- Must be serving as a current trustee or have served during the year for which the individual is nominated
- Performed beyond the scope of his or her duties
- Must have made substantial contribution in areas such as (but not limited to):
  - Sound fiscal management
  - Promotes and participates in local, regional and/or state trustee training sessions
  - Developed cohesiveness (team leader) for his or her board
  - Understands and promotes the goals of the library

- Develops and maintains good relationships with library staff members, library administration and the community he or she serves
- Three (3) to five (5) letters of support from a mix of other board members, members of his or her community and system administration that concretely demonstrate these contributions.

### **Partnership Award**

Honors and recognizes a corporation, organization, or group that has made significant contributions toward furthering the goals of the Indiana Library Federation and helping the Federation in meeting its mission to support Indiana libraries and media centers and their services. Indiana Library Federation membership is not required. Business contributors and vendors may be considered for this award.

#### **Minimum Criteria for Consideration:**

- Cooperative collaboration with the Indiana Library Federation to meet one or more goals of the Indiana Library Federation
- Three (3) to five (5) letters of support from a mix of Federation leadership and the community served by the partnership that concretely demonstrate these contributions.

### **Peggy L. Pfeiffer (AIME) Service Award**

Honors and recognizes outstanding service to the Indiana Library Federation Association for Indiana Media Educators (AIME) and to media programs within Indiana. This award differs from other awards in that the criteria has a single focus on work or service within or to AIME.

#### **Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation Association for Indiana Media Educators (AIME) personal member for the current year as well as for the past four years
- Has either filled his or her role with AIME for multiple years (minimum three (3) years), had multiple roles (minimum two (2) years), or both
- The applications should list specific examples of the nominee's benefit to AIME
- One (1) to two (2) letters of support from a mix of AIME leaders and Board members that concretely demonstrate these contributions.

### **Programming Award**

Honors and recognizes a library system or branch of a library system that has successfully provided ongoing, innovative, and diverse programming designed to meet their community's needs.

#### **Minimum Criteria for Consideration:**

- Nominee must be an Indiana Library Federation institutional member or its governing body must be a member of the ILF Indiana Library Trustee Association (ILTA)
- Documentation and supporting information should:
  - Incorporate a statement of need/rationale for type of programming
  - Indicate a broad range of programming
  - Represent all departments and areas of the library
  - Include statistical data
- Ten (10) to twenty-five (25) items of documentation comprised of a mix of letters of support, publicity and in-house publications that concretely demonstrate these contributions.
- Awards to branch libraries must indicate that the programming is independent of the system

### **Progressive School Media Award**

Honors and recognizes an Indiana Media Specialist for the implementation of innovative ideas to enhance the lifelong learning skills of students.

#### **Minimum Criteria for Consideration:**

- Nominee must be an Indiana Library Federation personal member for the year nominated.
- Three (3) to five (5) letters of support from a mix of colleagues, administration and the local library community that concretely demonstrate these contributions.

### **Sara Laughlin Marketing Award**

Honors and recognizes a library for its successful, creative, and contemporary marketing efforts. The award of \$1,000 is given for an exemplary marketing program that:

- Makes creative use of current marketing approaches that focus on two-way communication with library customers and potential customers
- Calls attention to the indispensable role of the library in the community, and
- Results in increased use, users, or support for the library. The award is presented to an institution or part of an institution, e.g., a department, program, branch, or initiative that met the criteria for excellence in its marketing efforts during the year and will include a monetary award. Individuals may not apply.

#### **Minimum Criteria for Consideration:**

- Must be an Indiana Library Federation institutional member for the year of presentation
- Documentation and supporting information must describe the marketing program in detail to show:
  - How ongoing communication with library customers helped determine needs and measure satisfaction with service.
  - How data about and from customers was used in making decisions about library services
  - How creative use of resources helped carry out the marketing program and meet customer needs
  - How the marketing effort resulted in positive outcomes, including creative use, users, or support documentation should be comprised of a mix of data planning and program materials, evaluation and media materials.
- Between five (5) and ten (10) items of documentation comprised of a mix of program materials, letters of support, and in-house publications that concretely demonstrate these contributions.

### **Sena Kautz (Media Center Service) Merit Award**

Honors and recognizes a non-media professional in the education field for exceptional contributions or services which strengthen media center services in a school, community, or across the state. The nominee does not have to be an Indiana Library Federation member; however, a nominee who is an ILF personal, trustee or institutional member would receive additional consideration.

#### **Minimum Criteria for Consideration:**

- Contributions must be of an extraordinary nature with unprecedented benefits to media center service
- Three (3) to five (5) letters of support that concretely demonstrate these contributions.

### **SIRS Intellectual Freedom Award**

Honors and recognizes the contribution of an individual or group who has actively promoted intellectual freedom in Indiana. This award is donated by Social Issues Resources Series, Inc. to a recipient selected by the Intellectual Freedom Committee. The ILF Intellectual Freedom Committee forwards a recommendation to the ILF Awards & Honors Committee. The ILF Executive Board votes to ratify this recommendation.

#### **Minimum Criteria for Consideration:**

- Must not be an Indiana Library Federation personal, institutional, or trustee
- Have made substantial contributions in areas such as (but not limited to):
  - Have actively promoted intellectual freedom in sphere of influence and beyond
  - Have exemplified the spirit of intellectual freedom
  - Have seen an effect of their efforts to promote intellectual freedom and challenge censorship

### **Special Services Award**

Honors and recognizes exceptional contributions or services which strengthen library or media center services in a local community, school, or across the state. The nominee does not have to be an Indiana Library Federation member; however, a nominee who is an ILF personal, trustee or institutional member would receive additional consideration.

#### **Minimum Criteria for Consideration:**

- Contributions must be of an extraordinary nature with unprecedented benefits to library or media center service
- Three (3) to five (5) letters of support that concretely demonstrate these contributions.

### **Tom Zupancic Literacy In Libraries Award**

Honors and recognizes community advocacy of literacy in libraries by an individual or organization in cooperation with a library. This award is created to acknowledge outstanding efforts by an individual or an organization in advocating the importance of libraries and literacy programs in a community. The nominee does not have to be an Indiana Library Federation member; however, a nominee who is an ILF personal, trustee or institutional member would receive additional consideration.

#### **Minimum Criteria for Consideration:**

- Contributions must be of an extraordinary nature in advocating the importance of libraries and literacy programs in a community
- Three (3) to five (5) letters of support that concretely demonstrate these contributions.