

IALA Conference Call  
August 24, 2010  
Meeting Minutes

Members Participating:

Alberta Comer, Chair (ISU)  
Randi Stocker, Member at Large (IUPUI)  
Jaena Hollingsworth, Vice Chair (Chair next year) (IUPUI)  
Mary Beth Minick, Past Chair (IUPUI)  
Robin Crumrin, ACRL liaison (IUPUI)  
Feng Shan, Member at Large (IUSB)  
Scott Pfitzinger, Member at Large (Butler)  
Lana Wilson, Secretary / Treasurer (Taylor)

Meeting commenced at 11:03 am.

Items on the agenda:

Fall Conference  
Elections  
Other topics

Item #1: Fall Conference

Alberta will not be able to attend most of the Fall Conference due to a work conflict. Therefore, several changes needed to be made (see below).

Q 1. IALA luncheon. Who orders food?

Conference planning takes care of ordering food. We don't have to plan it.

Q 2. Need someone to pick up author from airport on Monday, to take her out to dinner on Monday night, to introduce her at Luncheon, and return her to airport.

Jaena and Mary Beth will pick up, introduce, and take her back to airport. Believe these expenditures are already covered in conference budget.

Q 3. IALA is supporting five programs at the Conference and we need people to introduce speakers.

<i>Program title</i>	<i>Host</i>
1. We Can Work It Out	Scott Pfitzinger
2. Hitting the Charts	Feng Shan
3. Gneiss Libraries	Mary Beth Minick
4. Changing Roles of Academic Librarians	Jaena Hollingsworth
5. Lean on Me	Randi Stocker

Q 4. Need evaluation forms for individual presentations. Does ILF have those? Or do speakers or introducers need to make up their own?

Believe they are provided by ILF. Need to get them to ILF office after program.

Q 5. Does IALA get evaluation forms back from ILF after conference?

We did not have an answer to this question.

Item #2: Elections & By-law changes

We have a committee, some suggestions, asked those people, few responses. Looking for more nomination ideas for these positions: ACRL rep, Member at Large, Chair Elect. Would like to diversify board – suggestions from outside IUPUI area.

How do we feel if we have an unopposed ballot?

None of us had a problem with unopposed candidates / nominations.

Determined that voting for elections can occur online; Meg Atwater is on committee and is willing to do electronic voting again. Use ILF offices to send ballot to membership and then electronic vote; very easy, very quick. Worked really well.

This brought up need to revise by-laws related to DATE of elections, and perhaps method (electronic or membership vote at meeting).

By-law changes must go to ILF board first, and then be submitted to membership by Secretary (Lana) 30 days prior to vote / membership meeting.

Could this go along with elections? Not sure if two processes can be combined. Timing would be the determining factor.

Membership meeting is at the conference, Tues, 16 November prior to the Luncheon.

Alberta asked Susan about getting on ILF agenda for Sept 11<sup>th</sup> board meeting for minor by-law changes. She responded that it may be an option for board meeting, or it can also be sent to board by email for e-vote.

Get by-law (online at ILF web site) suggestions to Mary Beth by 5p on Friday.  
We'll hear back by Tuesday from her with compiled changes to submit to board.

Other items:

Alberta to ask Susan to distribute 2010 IALA Leadership notebooks with the by-laws, etc. to those of us who don't have them (Alberta, Feng, Lana, Scott, any others?).

Budget:

ILF asked for budget in June: Alberta couldn't find any older budgets, aside from Mary Beth's last year. Will send out budget she created to committee via email to see finished product.

Talked about creating a document for Chair and Secretary positions to explain what they done during term, when they've done it, and to whom they've directed questions to create a guideline for those entering these positions in the future.

Committee will meet one more time before Conference, late Sept. Will schedule online.

Meeting adjourned at 11:44 am.