

Adult Services Librarian

Kendallville Public Library is seeking a professional, service-oriented librarian to provide reference, reader's advisory, computer and technical service to the public. Other duties include collection development, programs and display, working with Special Collections, and supervising part-time staff. This position is full-time, 40 hours per week, and includes one evening per week and one Saturday per month.

Requirements: MLS from and ALA accredited institution and at least three years in supervisory position. Requires excellent customer service skills, some technology skills, and excellent verbal and written communication skills.

Benefits: Health Insurance Plan; vacation, personal and sick days; and participation in the Indiana Public Employees Retirement Fund.

Salary: Dependent on qualifications

To apply, send a cover letter, resume, and two references to address listed below.

Kendallville Public Library

221 S. Park Ave.

Kendallville, IN 46755

Applications will also be accepted electronically at jdraper@kendallvillelibrary.org

Applications will be accepted until job is filled.

Jenny Draper, Director
Kendallville Public Library
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Kendallville, IN 46755
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